



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 10, 2026**

**11:30 AM - 12:50 PM**

**CP-1060-05**

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Milligan, Swarat, Wood

## **I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.
- President Rochon joined the Executive Committee meeting. The Executive Committee went into Executive Session.

## **II. ANNOUNCEMENTS**

Q: (Swarat) Will the campus receive an announcement about Sean Walker?

A: (Jarvis) I will send an email to Emily Gersema, Tran Le, and Nina Garcia to inform them that although the President made the announcement about Sean at Senate, an announcement should go out to the campus community.

Q: (Kleinjans) I can't make it to the retreat on Friday, but I'm supposed to bring the discussion back to the UCC regarding the online UPS or can I assume that we'll do that at a later stage?

A: (Jarvis) What I'm going to do is I'm going to try to create a Google for every discussion, and then that Google Doc will get shared with the relevant committees for whatever UPS is they are discussing or the theoretical UPS, which doesn't exist.

Q: (Bono) What is the plan for the AA/AS Retreat?

A: (Jarvis) The idea is short introduction and then break into groups. We will do two sessions with a coffee break in between. People will go into the group based on what they want to talk about.

I have the e-mail from the faculty group, which raised sort of six questions, they kind of fall into four areas, but there'll be other areas that people want to bring up.

Q: (Kanel) Is there going to be a table for social justice and DEI issues?

A: (Jarvis) We can, but I'm very reluctant to because the purpose of this was to work on policies.

Q: (Bono) So the focus is specifically on how we can change UPS to deal with AI? It's not just to talk about all of our concerns about AI and cheating?

A: (Jarvis) No, because that's just the complaint session.

Q: (Graewingholt) I'm on a number of searches this semester and we got a notification from our coordinator that there's going to be a CHRS outage for two weeks. So, during this, I know we can't do anything in CHRS, but does that mean the candidates can't apply either?

A: (Jarvis) That's an HR question, and at this point, I'm not sure they know.

- (Graewingholt) My thought process was, if there's a way for us to get the job announcement up before the downtime, then people will still be able to apply and it won't derail our timeline.
- (Jarvis) My biggest fear is that you would have applicants who would then disappear if they get sucked up into old iteration of CHRS and not the new one, and nobody ever knows, but they applied and they got confirmation that they applied. That's my biggest fear. It's not that it's down, but that it's directing everyone's stuff into a black hole.

## **III. APPROVAL OF MINUTES**

3.1 EC Minutes 2-24-26 (draft) - *forthcoming*

3.2 EC Minutes 3-3-26 (draft) - *forthcoming*

#### IV. CHAIR'S REPORT

- The Executive Committee went into Executive Session.
- The position announcement for Sheretha's position got held up a little bit by changing it to exempt from non-exempt, so it should be getting posted soon.

The hope is that the post will go up so that we'll have candidates in the second week or third week of April. It's an internal search. And then we'll be bringing the new person online as soon as possible to overlap with Sheretha for a little bit.

#### V. PROVOST REPORT - 12:30 PM

- (Swarat) We need to urge that committee to bring it back UPS 411.104 - Policy on Online Instruction.
  - (Jarvis) They are working on it.
  - (Swarat) We really need to bring it back, we're running out of Senate meetings, and it needs to be approved this semester.
  - (Kleinjans) The problem with that is that the Senate decided, based on the motion, that it also has to go to ASC, and I don't know when ASC can look at it.
  - (Childers) And UCC hasn't even met since the Senate sent it to the committee.
  - (Provost) Can I recommend something? There are two parts to it. One is the part that we all agreed on, which is urgent for our students, that faculty don't cancel the first meetings of the semester, that is urgent, we need to get that done. The rest of this stuff, it can bring a lot of arguments on the Senate floor.
  - We can inform the committee that the Senate approved the single amendment and propose that the document be returned and placed on the consent calendar to ratify the Senate's action. Once approved, it can be forwarded to the President for signature. The committee can then continue working on the remainder of the document..

- The Executive Committee presented the Provost with gifts for his birthday and retirement as Provost.

- (Provost) Thank you for your years of support. I had unconditional support from all of you, and I cannot thank you enough. It's such a pleasure working with you all. We've done a lot of great things together and I can't thank you for your commitment to the university, you do it so unconditionally. I know how hard it is to keep these roles and be able to move the institution forward, but that's what we do, that's all we're doing, so thank you.

I've seen firsthand during these last three years in my role, and yours, that I would not be able to do any of the things that we did without you.

- The Executive Committee went into Executive Session.
- (Provost) We had two listening sessions for the College of Education, they went well. We have 12 nominees for the position, one external, 11 internal. One was not qualified because they were not a full professor, so we took that nominee off. I asked everyone that wanted to be considered to send me their CV. We will take the package of all the nominees and check with HR to make sure that they meet the minimum requirements. We will look at the qualifications and then we make a short list, then Sean and I, we're going to do some pros and cons of people based on their qualifications and then take it to the president. I'm hoping that we will see him this week, so I can be there for this selection. It's not going to be my vote, but at least I can put in my recommendation.

Q: (Jarvis) You sent us a letter about Jason and COMM, can we share that with the people who were elected to the search committee?

A: (Provost) Yes, you can share it with anybody you like.

- The Executive Committee went into Executive Session.

#### VI. STAFF REPORT

- CSU Election is underway, please vote.

## VII. COMMITTEE LIAISON REPORTS

- 7.1 ASI Board [Jarvis], T-3-3-26, 1:15 - 3:45 PM, TSU Legislative Chambers
- No report submitted.
- 7.2 Diversity, Equity and Inclusion Committee [Kanel], T-3-3-26, 1:00 - 2:00 PM, PLS-256
- Committee met hybrid, quorum met.
  - Worked on AI issues as related to social justice. Will offer material to Chair Jarvis for the Senate Retreat on March 13th.
  - Still working on the online harassment policy with several other committees and RACE.
- 7.3 International Education & Experiential Learning Committee [Gradilla], W-3-4-26, 9:00 - 10:00 AM, Zoom
- We discussed recruitment and outreach strategies for study abroad.
  - No UPS documents were discussed.
- 7.4 Faculty Affairs Committee [Jarvis], F-3-6-26, 10:00 AM - 12:00 PM, Zoom
- UPS 210.000: Passed.
  - UPS 210.070: heard what chairs think of policy. Will look at tweaking it, particularly around including syllabi in abbreviated reviews.
- 7.5 Planning, Resource & Budget Committee [Jarvis], F-3-6-26, 1:00 - 2:30 PM, PLS-299
- Presentations: HRIE, UA, SA
- 7.6 General Education Committee [Childers], F-3-6-26, 2:00 - 4:00 PM, Zoom
- Quorum in attendance
  - Introductions for new committee members
  - Minutes of last meeting approved
  - Brief report on proposed GE recertification process
  - The committee is drafting rubrics to aid interpretation of GE objectives in UPS 411.201
  - Course reviews:
    - CHIN 325 - Does not sufficiently address objectives of 3B and 3U, nor Z. Additional information will be requested.
    - EDAD 200 - Approved for 4A, minor syllabus corrections will be communicated.
    - PUBH 323 - Approved for 4U.
    - LBST 332 - Approved for 4U, minor syllabus corrections will be communicated.
    - HCOM 138 - Approved for 1C.
- 7.7 Academic Technology & Library Committee [Graewingholt], M-3-9-26, 11:00 AM - 12:00 PM, PLS-299
- Meeting called to order 11am. Celebrated that UPS 103.004 was approved by consent at the last Senate meeting. Sent to the President to sign.
  - Mike DeMars Library Update: There was a very successful co-library and IT program last month on Using AI. IT spoke about how to access ChatGPT-edu and library faculty showcased how to use it. Two more sessions planned, one during Tech Day and another during National Library Week. Unfortunately, there was another flood in the library on the second floor. Construction is ongoing to repair damage, same location as last year.
  - Willie Peng IT Update: March Newsletter is out! Moved to Outlook/Sway for newsletters. Tech Day is coming April 7th. May 23rd is the IT Disaster Recovery Test. Same test for 10+ years. After finals, before graduation. Question about the process for requesting classroom upgrades. Some classrooms need more help than others. Bigger projects will be pushed to the summer to refresh. Question about accessibility emails, there will be more messages coming from Popetech. Reminders that all social media and university website content needs to be accessible before April 15th deadline. Anything not accessible after the deadline will be unpublished. Interlibrary loan is still an accessibility concern. Questions asked if faculty need to remediate their own documents after they are delivered by the library. Willie said he's talking with the Chancellor's Office about a solution, but faculty are encouraged

to use the tools available now. Deans, Associate Deans, and Chairs will all be notified of the accessibility deadline.

- Erica Bowers demonstrated TidyUP, the cleanup tool for Canvas courses. It's recommended to use TidyUP first, then use UDOIT for the accessibility score. There are some areas where the faculty member may need to manually indicate that a particular video or document is accessible in Canvas. If faculty purposefully submit manual checks inaccurately, this may open them up to liability for lawsuits. The group discussed possible labor concerns with regards to course accessibility compliance, for example, what happens when an online course is not meet accessibility compliance thresholds.

#### 7.8 Faculty Research Policy Committee [Kanel], F-3-10-26, 9:00 - 10:00 AM, PLS-299

- Meeting cancelled.

### VIII. NEW BUSINESS

#### 8.1 New Course Proposal - Spring 2026

- This will be added to the next AS agenda as a consent calendar item.

#### 8.2 UPS 300.021 - Academic Dishonesty - (Discussion Item)

##### 1. Memorandum - UPS 300.021

- (Jarvis) This got vetoed by the president, I sent an e-mail this morning to Donna Budar-Turner, to see if she could walk me through this. As near as I can tell, the president's veto is based on a misreading of what we do in this document.

He's claiming that we're doing things that EO 1098 set aside, and I think he's not cognizant of the fact that we have two things when there's academic context. There is what the professor does to you in the class, totally up to them, academic freedom, and that's why we have this policy. And then there is what happens to you in student conduct, very much governed by EO 1098.

I can see there's some language in there, though I think what he might be objecting to was, if the appeals board overturns the faculty member, it says we shall purge their disciplinary record. And I think he's saying that's not in the 1098 process. That might be it, I'm not exactly sure. So, I asked her to look at it, hopefully we'll have some answer on this.

Q: (Wood) So how do we resolve this?

A: (Jarvis) I sent an e-mail to Donna Budar-Turner, she and I will talk and see if she can figure out what's going on here, what he's doing, and if she can't, then I'll go back to the president, or maybe I will have to have a meeting with Sean Walker and Khalilah Doss to discuss how we can be more clear on the two things. So, we will put a pin in this and come back to it once I hear from Donna.

#### 8.3 Revision to UPS 450.500 - Policy for Non-Academic Credit/CEU Certificate Programs Implementation and Awarding of the Continuing Education Unit

#### 8.4 Revisions to UPS 630.000 - Policy for Investigating Instances of Possible Research Misconduct

- (Jarvis) We received the wrong version of this document. Once I receive the correct version from Binod, I will send it out and we can discuss it via email, due to the time crunch.

#### 8.5 Revision to UPS 210.001 – Recruitment and Appointment of Tenure-Line Faculty

- This document was forwarded to the Diversity Equity & Inclusion Committee.

#### 8.6 Senate Forum - WordPress - (Discussion Item)

#### 8.7 Election of Appeals Panel Members - (Discussion Item)

#### 8.8 UPS 210.300 - Joint Appointments for Tenure-Track and Tenured Faculty - (Discussion Item)

### IX. URGENT BUSINESS

- No urgent business.

### X. ADJOURNMENT

- Meeting adjourned at 1:00 pm.